

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
MAY MEETING**

Minutes of May 23, 2023

The 418th meeting of the Holyoke Community College Board of Trustees was held on Tuesday, May 23, 2023, both in person and remotely with Chair Robert W. Gilbert, Jr. presiding.

MEMBERS PRESENT (in person)	Robert W. Gilbert, Chair Charles Epstein Ted Hebert
MEMBERS PRESENT (via Zoom)	Trustee George Yolanda Johnson Evan Plotkin Nayroby Rosa
MEMBERS ABSENT	Vanessa Smith Ivonne Vidal Eleanor Williams
ALSO PRESENT (in person)	Beth Breton, Karen Desjeans, Curt Foster, Kim Hicks, Christina Royal, Narayan Sampath, and Amanda Sbriscia.
ALSO PRESENT (via Zoom)	Yaritza Barta, Teresa Beaudry, Alan Bloomgarden, Amy Brandt, Maria Brunelle, Julissa Colón, Veena Dhankher, Mary Dixey, Judy Gregoire, Jeff Hayden, Mark Hudgik, Lauren LeClair, Jane Lerner, Sharale Mathis, Irma Medina, Kris Ricker Choleva, Evelyn Rivera Riffenburg, Michelle Robak, John Sieracki, Idelia Smith, Jeannette Smith and Kim Straceski
MEETING CALL TO ORDER	At 8:06 am, the meeting was officially called to order by Chair Robert Gilbert. Roll Call Attendance: Trustee Epstein Yes, Via Zoom, then in person at 8:23 am Trustee George Yes, Via Zoom Trustee Hebert Yes Trustee Johnson Yes, Via Zoom Trustee Plotkin Yes, Via Zoom Trustee Rosa Yes, Via Zoom Chair Gilbert Yes
CONSIDERATION OF CONSENT AGENDA ITEMS	Chair Gilbert asked if any consent agenda items needed to be moved to the regular agenda. The Audit and Finance Committee Report was pulled out of the Consent Agenda. <ul style="list-style-type: none"> • Consideration of Minutes for Board of Trustees Meeting of April 25, 2023 • Consideration of Minutes of Board of Trustees Special Meeting of April 20, 2023 • Report of Personnel Actions dated May 23, 2023 • To empower the President of the College to approve all personal actions prior to the next meeting • Committee Reports <p>A motion was made by Trustee Hebert, and seconded by Trustee Epstein to</p>

	<p>approve the Consent Agenda as presented.</p> <p>Roll Call:</p> <table border="0"> <tr><td>Trustee Epstein</td><td>Yes</td></tr> <tr><td>Trustee George</td><td>Yes</td></tr> <tr><td>Trustee Hebert</td><td>Yes</td></tr> <tr><td>Trustee Johnson</td><td>Yes</td></tr> <tr><td>Trustee Plotkin</td><td>Yes</td></tr> <tr><td>Trustee Rosa</td><td>Yes</td></tr> <tr><td>Chair Gilbert</td><td>Yes</td></tr> </table>	Trustee Epstein	Yes	Trustee George	Yes	Trustee Hebert	Yes	Trustee Johnson	Yes	Trustee Plotkin	Yes	Trustee Rosa	Yes	Chair Gilbert	Yes
Trustee Epstein	Yes														
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Trustee Rosa	Yes														
Chair Gilbert	Yes														

<p>AUDIT AND FINANCE COMMITTEE REPR</p>	<p>Trustee Epstein provided an update on the Investment RFP as the Committee continues its work to narrow down finalists. The Committee will make a recommendation to the Board in the future about who is best suited to manage the College’s investment funds.</p> <p>Vice President Sampath discussed the motion regarding the provisional fee increase that was brought forward at the March Board meeting. He provided the following slide presentation.</p> <p>To recap, this motion was brought forth at the March 28th meeting and tabled because Trustee George expressed some concerns from the Student Senate. Vice President Sampath then met with the Student Senate on April 6th and April 13th to alleviate their concerns and obtain their support for the recommendation today.</p> <div data-bbox="521 995 1433 1514" style="border: 1px solid black; padding: 10px; margin: 10px 0;">  <p style="text-align: center;">Fiscal Year 2024 (July 2023 to June 2024) Tuition May 2023 Board of Trustees Meeting</p> <div style="display: flex; justify-content: space-between; align-items: center;">  <p>Educate. Inspire. Connect.</p> </div> <div style="background-color: #76b82a; color: white; text-align: center; padding: 2px;"> Narayan Sampath : nsampath@hcc.edu </div> </div> <ul style="list-style-type: none"> • March 14, 2023 A&F Committee Approved Recommendation • March 28, 2023 Motion Tabled at Board Meeting • April 6 and 13, 2023 Met Twice With Student Senate • April 25, 2023 Board Meeting, Presidential Search • Back at the Board in May <div style="text-align: right; margin-top: 10px;"> Educate. Inspire. Connect. </div>
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State Budget Process



About this step

The annual budget process begins each year when the Governor files recommendations as a bill with the House of Representatives. Under the state Constitution, the Governor must submit a proposal by the 4th Wednesday of January or, in the event of a new term, within five weeks later. This bill is called House 1 or "House 2" depending on the year.

BILL H.1

An Act making appropriations for the Fiscal Year 2024 for the maintenance of the departments, boards, commissions, institutions, and certain activities of the Commonwealth, for interest, sinking fund, and serial bond requirements, and for certain permanent improvements

[Download PDF](#)

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HOLYOKE COMMUNITY COLLEGE State Appropriations: Fiscal Year 2024, All Community Colleges

		H1	HMM	SMM
MassReconnect	1596-2419	\$20 million	\$20 million	\$20 million
SUCCESS	7100-6002	\$18 million	\$14 million	\$14 million
Early College	7006-6000	\$10 million	\$15 million	\$15 million
Dual Enrollment	7006-0019	\$10 million	\$12 million	\$12.6 million
Fee Stabilization	1596-2419	\$9 million	-	-
High Demand Scholarship	1596-2423	-	\$50 million	-
Workforce Incentive Grants	7006-0015	\$1.45 million	\$1.45 million	\$1.45 million
STEM Starter	7006-0036	\$4.75 million	\$4.75 million	-
SEC Provider	3000-7096	\$10 million	\$10 million	\$10 million
Funding Formula	7100-6000	\$10.1 million	\$10.1 million	\$10.1 million
PACE	7518-0120	\$300,000	\$300,000	-

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Fee Stabilization Provision

HIGHER ED FEE STABILIZATION

1596-2419 For recurring expenses for a reserve to provide funds to community colleges, state universities and the University of Massachusetts for innovative strategies that support cost predictability and transparency for students and families, encourage timely degree completion, protect students from economic uncertainties and promote financial planning for college including, but not limited to, price locks and other strategies; provided, that tuition and fees will continue to be set by each respective board per chapters 15A and 75 of the General Laws and that such innovative strategies are supported by and voted on by the respective board; and provided further, that the vote of the respective boards shall be provided to the executive office for administration and finance to ensure a timely transfer of funds in support of such strategies

59,000,000

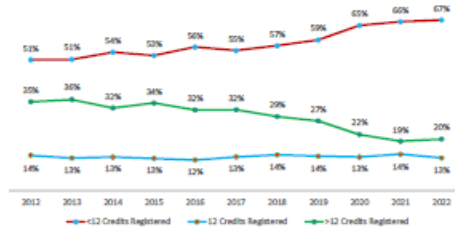
Education and Transportation Fund.....100%

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Number of Credits Taken by Students in the Fall Semester

Fall 2022

	Headcount	%
<12	2375	67%
12	457	13%
>12	718	20%
Total	3550	



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Financial Aid/Pell Grants

HCC FAST FACTS

3,550 Fall 2022 Credit Student Headcount
2,065 Full Time Equivalent
 Full-time: 33%
 Part-time: 67%



4,932 Fiscal Year 2022 Credit Student Headcount
2,164 Full Time Equivalent

Pell Grants: Federal Pell Grants usually are awarded only to undergraduate students who display exceptional financial need and have not earned a bachelor's, graduate, or professional degree.

Average Financial Aid Package for the Fall 2022 semester : \$7,238

Pell is being increased by \$500 to a total annual award of \$7,395 for a zero EFC (expected family contribution) per student.

Increased college contribution towards Financial Aid packaging

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Recommendation:


We propose a provisional increase in the educational service fee by \$10 to \$206 and no change in the Student Service Fee Per semester which will result in an increase of \$70 or 4.15% per semester for someone who takes 7 credits, \$120 or 4.31% for someone who takes 12 credits and \$150 or 4.35% for someone who takes 15 credits per year

Tuition	Educational Service Fee	Student Service Fee Per Semester	Credits	Cost Per Semester	Current Cost Per Semester	Increase Per Semester	% Increase	Per Year
\$ 24	\$ 206	\$ 145	7	\$1,755	\$1,685	\$70	4.15%	\$3,510
\$ 24	\$ 206	\$ 145	12	\$2,905	\$2,785	\$120	4.31%	\$5,810
\$ 24	\$ 206	\$ 145	15	\$3,595	\$3,445	\$150	4.35%	\$7,190

Fall 2022

	Headcount	%
<12	2375	67%
12	457	13%
>12	718	20%
Total	3550	

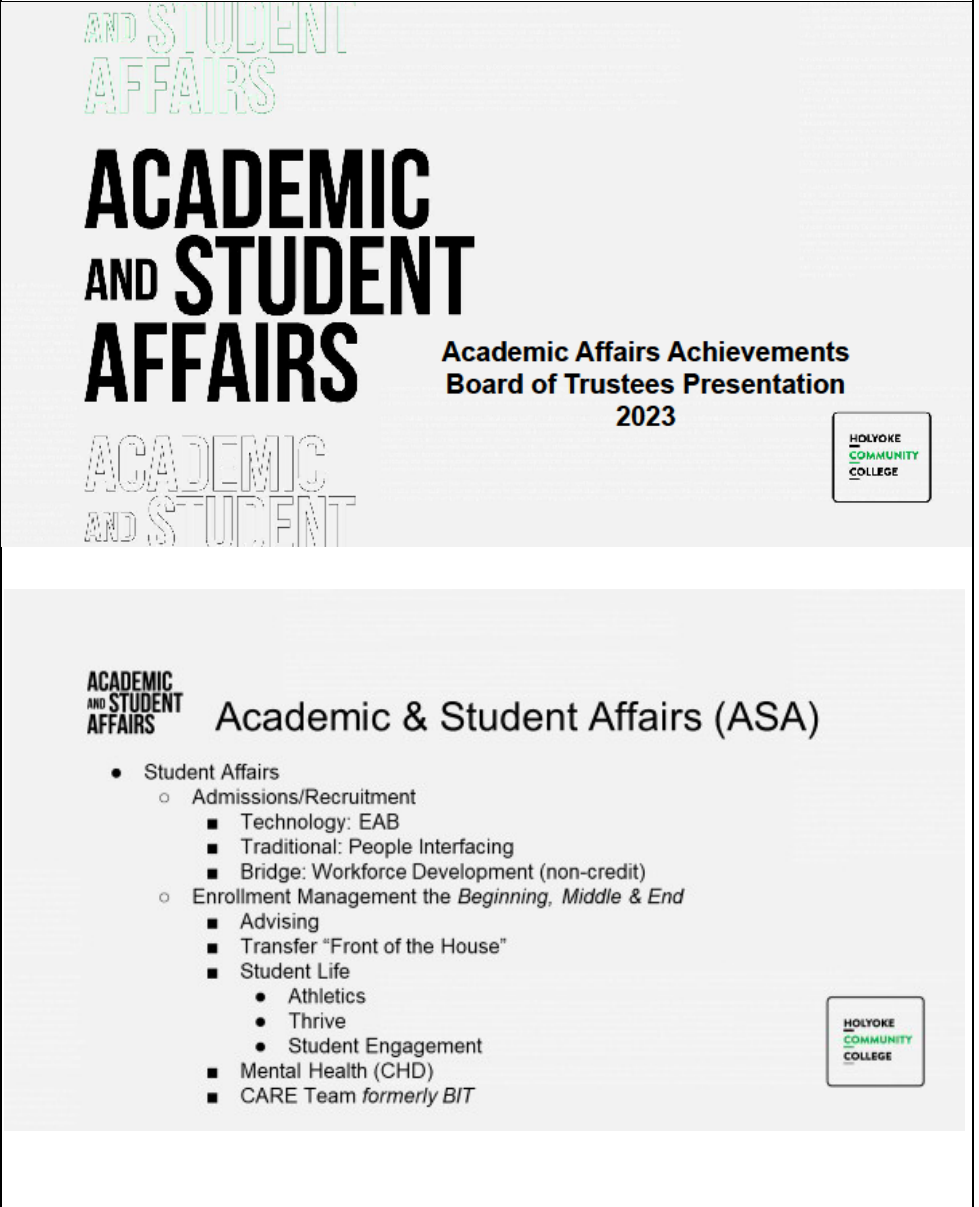
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	<div style="text-align: center; padding: 50px;"> <h1>Thank you!</h1> </div> <div style="text-align: right; padding-top: 20px;">  </div>														
	<p>A motion was made by Trustee Plotkin and seconded by Trustee Rosa to approve the motion to accept the provisional fee increase of \$10 per credit for FY 24, as presented, and that this fee increase will not be implemented should the final General Appropriations Act for FY 2024 contain sufficient appropriation to Holyoke Community College to offset the proposed increase. This does not apply to increases in other fees that are specific to courses, programs, labs, technology or facilities.</p> <p>Roll Call:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">Trustee Epstein</td><td style="text-align: right;">Yes</td></tr> <tr><td>Trustee George</td><td style="text-align: right;">Yes</td></tr> <tr><td>Trustee Hebert</td><td style="text-align: right;">Yes</td></tr> <tr><td>Trustee Johnson</td><td style="text-align: right;">Yes</td></tr> <tr><td>Trustee Plotkin</td><td style="text-align: right;">Yes</td></tr> <tr><td>Trustee Rosa</td><td style="text-align: right;">Yes</td></tr> <tr><td>Chair Gilbert</td><td style="text-align: right;">Yes</td></tr> </table>	Trustee Epstein	Yes	Trustee George	Yes	Trustee Hebert	Yes	Trustee Johnson	Yes	Trustee Plotkin	Yes	Trustee Rosa	Yes	Chair Gilbert	Yes
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<p>REPORT OF THE CHAIR</p>	<p>Chair Gilbert shared the highlights since the last meeting.</p> <ul style="list-style-type: none"> • The May 3rd President Royal Celebration was a wonderful time and he thanked Amanda’s Team for such a great event. • He attended the Board of Higher Education’s Board Meeting on May 9, 2023 for the review and appointment of Dr. George Timmons as the fifth President of the College. Dr. Timmons will officially start on July 15, 2023. • The College’s ‘Together HCC: Drive to Change Lives’ fundraising campaign was successful with over 500 donors resulting in \$252,000 in contributions. 27 percent were new donors. Thank you to Amanda and her Team. 														
<p>PRESIDENT’S REPORT:</p>	<p>President Royal thanked everyone for attending the May 3rd Celebration and appreciate the effort behind the scenes in putting this event together.</p> <p>She provided an update to Trustees on pending legislation that support in-state tuition for undocumented students. This legislation would allow for these students to receive in state tuition, which would make a material difference in terms of their cost of attending.</p> <p>She discussed the recent partnership with American International College (AIC)</p>														

in regards to housing where HCC students will receive a substantial discount that makes it competitive with market rate housing and they would access services while attending AIC.

And a partnership with Westfield State University for concurrent nursing. This will help address the very significant challenge of rebuilding our healthcare workforce. She thanked to Dr. Sharale Mathis, Dean Amy Brandt and Teresa Beaudry for working with faculty to align our academic programs.

President Royal than introduced Dr. Sharale Mathis for today’s presentation on Celebrating Academic Achievements.



ACADEMIC AND STUDENT AFFAIRS

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**Academic Affairs Achievements
Board of Trustees Presentation
2023**

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Academic & Student Affairs (ASA)

- Student Affairs
 - Admissions/Recruitment
 - Technology: EAB
 - Traditional: People Interfacing
 - Bridge: Workforce Development (non-credit)
 - Enrollment Management the *Beginning, Middle & End*
 - Advising
 - Transfer “Front of the House”
 - Student Life
 - Athletics
 - Thrive
 - Student Engagement
 - Mental Health (CHD)
 - CARE Team *formerly BIT*



Academic & Student Affairs

- Academic Affairs
 - 3 Divisions
 - Social Sciences, Arts & Humanities
 - Business & STEM
 - Education, Culinary Arts, Health Careers & Humanities
 - Integrative Learning Department (new)
 - High Impact Academic Programs - *NECHE highlight*
 - Honors
 - Service Learning
 - Learning Communities
 - Liberal Arts & Sciences
 - Pathways (selective transfer program)
 - Career Services & Internships



Arts & Humanities and Social Sciences, Business & Integrative Learning

Dean Kim Hicks



AH/SSBIL : Strategic Plan

- **Goal: Remove barriers that slow students' progress towards degree completion via curriculum reform**
 - Reduce the number of pre-college credits in Developmental English or Academic ESL
 - Increase opportunities for bi-literate students to earn college credit via the Massachusetts seal of Biliteracy.
- **Goal: Integrate equity-minded practices intentionally and thoughtfully throughout the Division**
 - Continue to encourage and support faculty participation in equity-minded professional development.
 - Increase articulation agreements with internal and external organizations, with an emphasis for increasing college access for underserved populations.
 - Expand inter-institutional learning communities.
 - Intentionally integrate experience with equity/culturally responsive pedagogy into all job postings.
 - Supplement diversity in academic offerings via guest speakers and performers.





AH/SSBIL : Strategic Plan

- **Goal: Expand noncredit to credit for prior learning/prior learning assessment options**
 - Continue collaboration with non-credit to facilitate students' movement from non-credit to credit offerings.
 - Expand opportunities for students to earn Credit for Prior Learning, with special attention to ELL or bi-literate students.
- **Goal: Focused work to maintain current articulation agreements (internal and external) and create new agreements that facilitate transfer**
 - Update current articulation agreements and revise curriculum as needed for seamless transfer.
 - Review structure of academic programs, looking for areas of interdisciplinary collaboration that will facilitate student transfer and employability.
 - Increase student access to credentials and certificates that will increase employability.



AH/SSBIL: Program/Curriculum Updates

- Education Department completed Student Learning Outcomes for all courses and programs
- Academic ESL will launch its new curriculum in F23
- Academic Program Reviews completed for 8 of the 10 departments: AESL, ART, EDU, CMTA, DFS, ENG, LAS, MUS (CST in AY 23/24, Lang/LAX in AY 24/25)
- Credit for Prior Learning (CPL):
 - Language and LAX Studies Department instituted Global Seal of Biliteracy
 - LAN shell courses to award credit to speakers of languages
 - Education Program
- Critical Social Thought Department has begun a review of the Option and its departmental identity
- Communication, Media, and Theater Arts Department is exploring a Social Media Certificate



AH/SSBIL: Grants

- ROTEL grant
 - Remixing OER Textbooks with an Equity Lens
- Mellon Grant with Amherst College - *pending \$1.5M*
 - Project Based Learning Community Engaged Learning in the Humanities
 - Will cover the cost of student travel to Puerto Rico - Learning Communities - Raúl Gutiérrez
- Career Pathways grant continues in EDU
- Higher Education Improvement Funds (HEIF) grant
 - Professor Tricia Kiefer the lead for this DHE equity initiative for surveying, implementing, and assessing equity-minded teaching practices
- DESE grant to fund AESL/non-credit ESOL curriculum alignment, \$13,700
- Bridges to College Grant
 - WMass Core \$81,605





AH/SSBIL: External Partnerships

- AESL in active talks with Bay Path to offer AESL courses to their students.
- Early college courses added at Holyoke High SPA 214. First ever early college courses at PVPA
- Raúl Gutiérrez Interinstitutional LC with Amherst take students to Puerto Rico
- Service Learning achievements
- 2023 Deaf Studies Conference



A&H/SSBIL: Equity, Diversity & Inclusion

- English Department Equity Fellows
- ENG and THE courses taught via WMass CORE
- ROTEL grant—OER Textbooks
 - Sarah Gillemann
 - Joan Giovannini
 - Jessica Hill
- CREED (Culturally Responsive and Equitable Education)
 - Raúl Gutiérrez & Vanessa Martínez, organizers.
 - V Martínez sabbatical work
- Alliance for Hispanic Serving Institution Educators
 - Vanessa Martínez presented with Jane Lerner



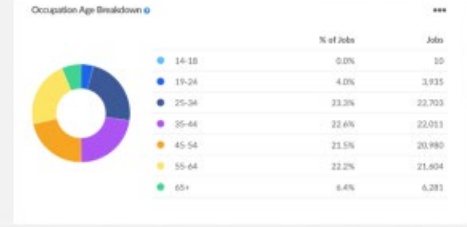
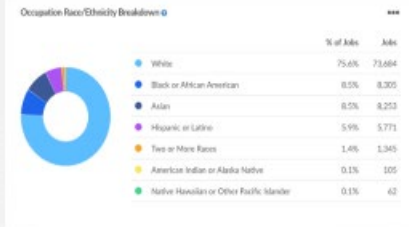
HCCA/SSBIL: Program/Curriculum Updates

- Courses:
 - BUS 101 - Intro to Business Service Learning Project
- Programs:
 - Foundations of Health (FOH) - AS degree
 - Culinary Arts - Certificate and AAS
 - Nursing - Certificate & Degree
- Assessment/Accreditation:
 - Veterinarian Technician
 - Practical Nursing & Associate of Science Nursing
 - Radiological Technician





HCCA/SSBIL: Equity, Diversity & Inclusion



- Nursing: CNA to LPN Pathway
- Westfield State University Concurrent Enrollment Agreement



AH/SSBIL: Special Acknowledgments

- MUS student Thomas Dulac wins Jack Stone award
- EDU alum win "excellence in teaching" awards
- *Voices from Inside* film, directed by Alex Wagman, featuring Lisa Mahon, Nicole Hendricks, Adina Giannelli



Health Careers & Culinary Arts and Social Sciences, Business & Integrative Learning

Dean Amy Brandt



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HCCA/SSBIL: Grants

- Ongoing grant projects:
 - Health Resource Services Administration Grant (Federal) - **\$748,166.12**
 - Community Health Worker
- Applications Submitted in 22-23:
 - 1 Private Foundation - Strata Foundation - **not funded**
 - Medical Assisting
 - 3 State
 - Nursing Pathway Expansion - **not funded**
 - Nursing Pipeline: LPN to ASN
 - Capital Skills Grant - **pending - \$425,000**
 - Simulations for Healthcare & Human Services
 - Home & Community Based Services/Workforce Development Grant - **funded \$1,282,343.00**
 - Human Services Program: Home and Community Based Services (HCBS) and Human Services Workforce Development Grant Program



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HCCA/SSBIL: Strategic Plan

- **GOAL: Align academic programs with workforce and create "stackable pathways"**
 - FOH - establishing a transfer identity - Public Health, OT, PT
 - Culinary - Restructuring the certificate - "skill complete"
- **GOAL: Align workforce programs with credit programs to enhance enrollment**
 - Community Health Worker - Internal Articulation Agreement
- **GOAL: Enhance credit program transfer pathways**
 - Fitchburg State: Criminal Justice, AS to Policing, BS
 - College Of Saint Rose:
 - Psychology, AS to
 - Psychology, BA
 - Psychology, BS
 - Forensic Psychology, BS
 - Criminal Justice to
 - Criminal Justice, BA
 - Forensic Psychology, BS
 - Quincy College: Agreement with 5 Business programs (Accounting, Business Admin, Business MassTransfer, Human Resource, Marketing)



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HCCA/SSBIL: Partnerships

- External:
 - BayPath Interdisciplinary Simulation Day
 - World Is Our Classroom
 - HCC-Southwick Regional High School Simulation Internship Program
 - HCC-WSU Concurrent Enrollment Program
- Internal:
 - Radiologic Technology and Veterinary Technician Energized Lab Project
 - Foundations of Health and Culinary Arts Nutrition Collaboration
 - Culinary Arts Credit and Continuing Education Food Truck Strategic Plan Collaboration
 - Line Cook Articulation Agreement



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HCCA/SSBIL: Special Acknowledgments

- Psi Beta Honor Society:
 - 14 inductees
 - Neuron Conference
- PSY - ROTEL Grant
 - Michelle Williams - Statistics in Psychology OER textbook
- PSY Speakers Series
 - 2 FALL/3 SPRING
- Criminal Record Expungement and Sealing Clinic/CORI-Friendly Job Fair
 - 130 attendees
- 100% Certification
 - Radiologic Technology

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Science, Technology, Engineering & Mathematics

Interim Dean Beth Breton



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STEM: Program/Curriculum Updates

- Courses:
 - MTH 190: Intro to Data Science—why this is cool
 - Reduced Prerequisites
 - BIO 107: Biology Today I & BIO 229: Microbiology,
 - CSI 111: Computer Concepts with Applications
- Program:
 - Biology added BIO 234: Evolution course
 - Comp Sci Option modeled STEM transfer block
- Assessment:
 - Engineering
 - Physical Sciences



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STEM: Strategic Plan

- **Vision:** To be a leader in education, innovation, equity and partnerships in Science, Technology, Engineering and Mathematics.
- **Mission:**
 - *Educate*—To equip all students with the skills they need to thrive and remain curious while pursuing their passions among a community of student scholars, practitioners, and lifelong learners.
 - *Inspire*—To welcome, support, and encourage all STEM students to pursue their goals by cultivating a community of equity, diversity and inclusion.
 - *Connect*—To offer innovative and responsive programs that prepare students to navigate and succeed in an increasingly complex world.



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STEM: Strategic Plan

- **Goals (collaborative process, presented to all stakeholders, first time this happened in division)**
 - **STEM Goal: Increase** the fall-to-fall **retention rates** of students in STEM programs from 54% to 58% by 2027.
 - **STEM Goal: Decrease** the **retention rate** gap between BIPOC and white students in STEM majors by 2 percentage points by 2027 (as of Spring 2023 F2F Retention Minoritized = 52%, White = 56%).
 - **STEM Goal: Decrease** the **graduation rate** gap between BIPOC and white students in STEM majors from 10 points to 8 points by 2027 (as of Spring 2023 Grad Rates Minoritized = 18%, White = 28%).
 - **STEM Goal: Create, enact and assess** plans for improvements to STEM facilities and operations.



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STEM: Partnerships

- External
 - **The Elms:** Biology and Biotechnology
 - **Westfield State University**
 - Environmental Science creating Field Techniques Day and aligning GIS program
 - Computer Information Systems (CIS) reworked transfer relationship:
 - 5 new transfer course equivalencies
 - Developed streamlined transfer paths for IT Management and Computer Science
 - **Discovery High School**
 - Biotech & Engineering
- Internal
 - **Gateway to College** articulation w/EGR 110: Robotics
 - **Western MA CORE** articulation w/Developmental Math



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STEM: Equity, Diversity & Inclusion

- Culturally Responsive and Equitable Education (CREED) Participants
 - 3 STEM participants, 1 STEM facilitator
- NSF S-STEM Mentors Participants
 - Culturally Responsive Practices (CRP) training for STEM Faculty Mentors
 - 14 faculty participants over 3 years
- Development Math in Spanish
- Pathways Grant: Celebrating Black Engineers Speaker Panel
- Accessible Trail Project
- Advancing Research and Innovation in STEM (ARISE) Conference
 - EDI focused
 - **October 27, 2023**—Save the Date!


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STEM: Grants

- Federal
 - National Science Foundation (NSF)
 - Western MA Engineering Pathways Program (IUSE HSI): **\$956,458**
 - S-STEM (STEM Scholars) SCoRE 2.0: **\$1,000,000**
 - DSC WAV Data Science (subaward from Smith College): **\$16,715**
 - Department of Labor
 - SCC2/TechRise: Advancing Equity for Women and People of Color in IT (subaward from Bunker Hill CC): **\$255,000**
 - Department of Education
 - TRIO Student Support Services (STEM-HS): STEM and Health Sciences: **\$253,032**
- State
 - STEM Starter Academy
 - FY22 **\$271,000**
 - NSF: MassTeach


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STEM: Special Acknowledgments

- BIO 110: Botany service-learning projects (Professor Sage Franetovich)
 - Tree assessment w/City of Holyoke—[Article Link](#)*
 - THRIVE plant sale
- Life Science Symposium (Professor Emily Rabinsky)
- "R" Language & Statistics Workshop (Professors Nic Schwab and Eric Carreira)
- Environmental Science ROTEL grant to create an OER lab manual (Professors Laurel Carpenter and Elsa Cousins)
- Professor Ileana Vasu's national presentations on EDI in STEM
- Professor [Joe Bruseo](#)* is the 2023 Elaine Marieb Faculty Chair for Teaching Excellence Award recipient
- Students!!
 - Eva Sweeney: [PTK All State Academic Team](#)*
 - Karlie Moriarity: [Garden projects](#)*
 - Henry Zucco: [Tannery Brook Clean Up](#)*, Commencement Student Speaker


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Summary

- ASA work is aligned with the institutional strategic plan
- Focus on faculty and staff professional development
- Evolving academic curriculum
- Increasing internal alignment and community partnerships
- Pursuing external funding sources
- Elevating the regional and national profile for HCC



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ADJOURNMENT OF MEETING

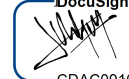
On a motion by Trustee Hebert and seconded by Trustee Rosa it was **VOTED** to adjourn the meeting.

Roll Call:

Trustee Epstein	Left at 9:33 am
Trustee George	Yes
Trustee Hebert	Yes
Trustee Johnson	Left at 9:22 am
Trustee Plotkin	Yes
Trustee Rosa	Yes
Chair Gilbert	Yes

The meeting was adjourned at 9:36t a.m.

Respectfully submitted,


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7/17/2023

Ivonne Vidal,
Secretary Board of Trustees

DocuSigned by:



7/18/2023

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Approved: Robert W. Gilbert, Jr., Chair